



2023 PAYMENT, CANCELLATIONS & REGISTRATION POLICIES

Cancellation & Refund Policy

- Cancellations must be received in writing by 11:59pm September 11, 2023 in order to receive a refund. Written cancellations must be emailed to nhevents@jsi.com.
- There will be a \$20 processing fee deducted from refunds.
- Refunds will not be issued for cancellation after 11:59pm, September 11, 2023 or for failure to attend.
- Refunds will be issued to the original form of payment and will only be issued to the person/agency for which payment was received by.
- Please allow up to 60 days to process refunds.

COVID Cancellation/Refund Policy

- If a registered participant has tested positive, is symptomatic, or meets other current CDC guidelines for isolation which prevents their attendance, the participant will be issued a credit equal to the amount of their registration payment to attend a future NH Treatment Court Conference (2024 or 2025) or they may send a substitute in their place to the 2023 conference.
- An email must be sent before 8am on September 20, 2023 (September 21, 2023 for Thursday only registrations) to nhevents@jsi.com or via text to 603-573-3306. Failure to alert the event manager will be considered a "no show" and therefore a credit will not be issued.

Substitutions for any reason

If you are no longer able to attend but would like to send someone in your place, and have your payment transferred to them, you may do so in advance of the event by sending an email to nhevents@jsi.com. The substitute will be required to register in advance. Additional details will be provided at the time of the request. If you fail to transfer your registration before 8am on September 20, 2023 (September 21, 2023 for Thursday only registrations), you may be considered a "no show" at the discretion of the event manager.

Registration & Attendance Terms & Conditions

By registering for this event, you are agreeing to the following:

- The payment, cancellation and refund policies set by the event organizers as listed above.
- Follow all health and safety guidelines set forth by the host sponsors, event organizers, and/or venue.
- The host sponsors and/or the funders of this event may use pictures from this event to promote future conferences and trainings, recruitment opportunities, or to provide historical reference in annual reporting. Unless permission is revoked in writing to JSI Research and Training Institute Inc. prior to 8am on September 20, 2023, all conference participants and presenters agree to the use of their likeness in such materials by virtue of their attendance.
- The event staff have the right to ask for proper identification of attendees prior to or during the event and at its discretion deny entry based on lack of proper identification. The event manager may deny entry or participation in the event based on behavior deemed disruptive or detrimental to the health or safety of the event organization, event or venue staff, or other participants.

